



**Minutes of the Directors' Meeting**

**VIDEO CONFERENCE CALL**

**February 7, 2023**

**Start Time: 5:00 PM End Time: 6:05 PM**

**Directors Present – Video Call** - Debra Logan-Rabb, LaToya Tomlin, Patrick Barth, Cyril Moulle-Berteaux, Robert Monson.

**Staff Present - Video Call**- Kevin Fischer, Monica Rios

**Others – Video Call** –Doreen Arriaga, Leslie Roper-Thomas, Altagracia Taveras, Vikas Kaushal, Dr. Charlene Reid, Dr. Denniston Reid

Board Chair, Debra Logan-Rabb, called the meeting to order.

**1. Review and Approval of Minutes, Directors' Meeting December 16, 2022:** Minutes were approved.

**2. Financial Report:**

a. Finance Committee presented the December 2022 YTD financials which were distributed to the Board in advance and discussed in detail at the finance committee call.

i. Total revenues for 2022-2023 are projected to be \$8,472K

ii. Total expenditures for 2022-2023 are expected to be at \$7,589K excluding depreciation.

b. The estimates for the convent renovation project came back very high. The project is put on hold for now.

c. The 2021-2022 audit was completed in December. Final audit report was shared with the board.

**3. Principal's Report:** Kevin Fisher discussed the following topics:

**I. Key Updates:**

a. "Q"

i. Attended a private funeral couple of weeks ago.

ii. Public funeral was last week.

b. PK for 2023-2024

i. Paused to ensure adequate programming for K-8 (specials- HSP, business, art, language and PE)

c. Early childhood Annex: Construction project on hold

**II. After-School Programs:**

a. Step Class

i. Monday scholars in grades 5<sup>th</sup> – 8<sup>th</sup>

ii. Tuesday scholars in grades 3<sup>rd</sup> and 4<sup>th</sup>

b. Stamford Excellence "The Voice"

i. Monday scholars in grades 3<sup>rd</sup> and 4<sup>th</sup>

ii. Tuesday scholars in grades 5<sup>th</sup> – 8<sup>th</sup>

c. National Art Society

- i. Monday's scholars in grade 6<sup>th</sup> – 8<sup>th</sup> grade
  - ii. Can bleed into high school programs with requirements
- d. Art Club
  - i. Scholars in grades 1<sup>st</sup> – 5<sup>th</sup>
  - ii. Completing projects over various disciplines
- e. 7<sup>th</sup> and 8<sup>th</sup> Grade Boys Basketball
  - i. 12 boys
  - ii. Tuesday and Thursday
  - iii. Excellence Championship

**III. Student Council:**

- a. School-Wide Elections and Campaigns
  - i. Scholars in grades 5<sup>th</sup> – 8<sup>th</sup> voted virtually
  - ii. Positions were appointed and the first meeting held
- b. Valentines Day Dance
  - i. Thursday, February 9<sup>th</sup>, 6 to 8 pm
  - ii. Sold over 90 tickets and raised \$450
- c. Middle School Bake Sale
  - i. Donated baked goods by scholars and families
  - ii. Raised \$752

**IV. Upcoming Events:**

- a. Valentines Day Celebration, February 14<sup>th</sup>
- b. Mid-Winter Break, February 17<sup>th</sup> – February 21<sup>st</sup>
- c. End of 2<sup>nd</sup> Trimester Marking Period
  - i. March 10<sup>th</sup>
  - ii. Parent Teacher Conferences March 21-22<sup>nd</sup>
- d. State Practice Exam
  - i. Grades 3<sup>rd</sup> – 8<sup>th</sup>
  - ii. February 22<sup>nd</sup> – 24<sup>th</sup>

**V. High school placement applications in Progress 2022-23:**

- i. **Phase 1 9/22-12/22**
  - 1. Inquiry forms
  - 2. Application submissions for day schools
  - 3. Tours
  - 4. Interviews
- ii. **Phase 2 10/22 - 1/22**
  - 1. Standardized testing (ISEE – SSAT)
  - 2. Financial Aid (PFS – TADS)
  - 3. Application submissions for boarding schools
- iii. **Phase 3 3/23-5/23**
  - 1. Decisions notification
  - 2. Financial aid awards
  - 3. Revisits
- 4. Enrollment

**4. Public Comments:**

No public comments.

**The Meeting was adjourned.**