



Minutes of the Directors' Meeting
VIDEO CONFERENCE CALL
September 14, 2021
Start Time: 5:00 PM End Time: 5:33 PM
DRAFT

Directors Present – Video Call - Debra Logan-Rabb, LaToya Pratt, Patrick Barth

Staff Present - Video Call- Kevin Fischer, Monica Rios, Shantaya Primus

Others – Video Call – Donna Webster, Vikas Kaushal, Aya Wakamatsu, Dr. Denniston Reid, Cyrill Mouelle-Berteaux

Board Chair, Debra Logan-Rabb, called the meeting to order.

- 1. As there was not a quorum, items 2,3,4 & 5 on the agenda were postponed until the next Board meeting.**

- 2. Financial Report:** Finance committee updates:
 - a.** The first version of EFS was submitted on time before 9/1/21. The second and final version will be submitted in December when the portal re-opens
 - b.** Fieldwork for FY 2020-2021 Audit will begin on Monday (9/20/21)
 - c.** PPP loan forgiveness was applied and still going back and forth with SBA. SBA is asking to recalculate the loan amount by changing the calculation period to calendar 2019. Final forgiveness amount to be determined.
 - d.** The convent renovation project has started with the hiring of an owner's rep (The Braitto Group). Exploring various options for financing the renovation project.

- 3. Principal's Report:** Kevin Fisher discussed the following topics:
 - a. School Reopening Plan**
 - i. Cohort of scholars – Instead of small groups, we are keeping the scholars in one room.
 - ii. Mitigation strategies - dividers, masks and spacing.
 - iii. School Culture and Morale – Excited to be back together. Teachers are phenomenal.
 - iv. Parent Communication:
 1. Town Hall Meeting held
 2. Pre-K and K Orientation

 - b. Vaccination Policy:**
 - i. First shot by September 27, 2021.
 - ii. Staff will be full vaccinated
 - iii. Non-compliant staff will be terminated

 - c. Academic Instruction**
 - i. Week of baseline assessments

- ii. Reading level checks
- iii. Instruction began 9/13
- iv. 1:1 Chromebook to student ratio. One for home and one for the classroom for each scholar

d. School Structure

- i. Pre-K to 4th grade is Elementary School
- ii. 5th to 7th grade is Middle School
- iii. Staggered dismissal at 3:30 (ES) and 4:00 (MS)
- iv. Different uniforms for ES and MS

e. Miscellaneous

- i. Chromebook distribution is ongoing for new families
- ii. Staffing – we are hiring and working on filling all open positions
- iii. Professional Development: Next PD day is this Thursday

4. Public Comments:

No public comments.

The Meeting was adjourned.